

**MINUTES FOR THE MEETING OF THE  
BARABOO PUBLIC LIBRARY  
PUBLIC REALTIONS “PR” COMMITTEE**

**Date and Time:** Thursday July 9, 2020 – 10:30am

**Location:** Lower Level Meeting Room, Baraboo Public Library, 230 4<sup>th</sup> Ave, Baraboo  
WI 53913

**I. Call to order at 10:35am**

- A. Noted compliance with Open Meeting Law
- B. Roll call- Present: B. Persche, B. Stelling, L. Steffes, J.Wheeler, J.Bergin
- C. Approval of the Agenda

**II. Public Hearings/Appearances**  
none

**III. Action items**

- A. Discussion and possible recommendation to board on building project timeline education for the community. – Focus on visibility, engagement, and communication. Plan to make press releases and/or social media pushes monthly if possible. For July, announce SHPO approval, and also call for patrons to submit “artifacts” from history of library, stories of what makes the library special, etc. for future display and archive. August- highlight new building features. Sept- 125<sup>th</sup> Anniversary and sneek peak of interior of new library. JB will check PR budget and also talk to Paul Wolter about donation guidelines and find out with the Hist. Soc. has in collection about the library.

**IV. Information items**  
none

**V. Adjourned 11:35pm**